

**Planning Board Minutes Town of Brooks    Jan. 9<sup>th</sup>    7 pm Town Office**

Present: Duke Simoneau, Roxy Hall, Art Hildebrandt, Steve Littlefield, Heather Quimby, Dale Thomas, and Fred Eickelburg

**Talked of Mr. Hoffman's subdivision.** There was a consensus that Mr. Hoffman made an illegal subdivision when land was sold to Mr. Dyke in 2002 and then again when land was sold to Mr. Kivel in 2003. After getting all the dates lined up of sales and construction we could find no exemption from law. The state requires there be a fine of at least \$100 and up to \$2500 for each offense. It was decided that \$500 would be sufficient for each offense plus the application fee of \$80 per unit for a total of \$1,320 that would be owed by Mr. Hoffman. Because of Mr. Hoffman's situation the fine was not as steep as maybe should be. (He had come in for subdivision reasons in June of '03 with no repercussions.) Not only will he have a fine, but also he will fill out an after the fact subdivision application. There will need to be certain information accompanying this. A letter will be sent to Mr. Hoffman to inform him of the Board's decision.

(Attached) See letter to know what he is required to bring in.

Motion to approve the said letter was made by Art, seconded by Roxy and approved by all. Letter will be sent to Randy Hall to address Dyke's issue of a subdivision with his trailer.

**Election of officers.** Chairman of the Board: Heather Quimby

Secretary of the Board: Duke Simoneau

Reminder of meeting with selectmen for next week to speak about CEO.

Meeting adjourned 7:40